

ANNEXURE-‘A’

**HIMACHAL PRADESH PRINTING & STATIONERY DEPARTMENT
Ghora Chowki, Shimla-171005.**

List of Stationery items

Sl. No.	Name of items.	Stock in Hand 22-1-2020	Unit	Price
1.	Accessory Stand			187
2.	White Envelopes 127 x 178mm size (Superior)		Per hundred	
3.	D.O. Envelopes 102 x 152mm size (Superior)		- do-	
4.	Drawing Sheets	-Nil-		
5.	Kraft Paper Envelopes 90 x 140mm (S.E.4).		Per thousand	233/-
6.	Kraft Paper Envelopes 110 x 220mm (S.E.6).		-do-	324
7.	Kraft Paper Envelopes 125 x 324mm (S.E.7).	244	-do-	489/-
8.	Kraft Paper Envelopes 324 x 458mm (S.E.8A) Old Dhoti pasted.	52	Per hundred	484/-
9.	Kraft Paper Envelopes 324 x 458mm Laminated.	167	-do	352/-
10.	Buff Colour Envelopes 10 x12		Per hundred	
11.	Buff Colour Envelopes 8x10		do	
12.	File Board.		Each	11.50/-
13.	File Covers (Hand Made).		Each	4.64
14.	Register Ruled 96 Sheets.	15792	Each	46.06/-
15.	Register Ruled 144 Sheets.	14544	-do-	61/-
16.	Dak Pads leather Bound.		-do-	221.80/-
17.	Dak Pads made of Rexine.		-do-	37/-
18.	Short Hand Note Books.	494	-do-	18.20/
19.	Note Sheet Pads.	38526	-do-	49.50/-
20.	Slip Book		-do-	11/-
21.	Slip Books with spiral binding, big		-do-	10-
22.	Slip Books with spiral binding poket		-do-	6/-
23.	Stamp Pad Ink	443	Doz.	49/-
24.	Office Paste.	49233	Each	12/-
25.	Toner ink.		Each	
26.	Stappling Machine 24/6.		-do-	73/-
27.	Stapples 24/6.		-do-	8.50/-
28.	Pencil Black Lead, H.B.		Each	2-00
29.	Pencil Black Lead, Short Hand.		Each	4
30.	Ball Pens.		Each	3.10
31.	Refills (ordinary) Blue. Refills (ordinary) Red	2089 132	Per dozen	13/-
32.	Pilot Pens Hi-Tec Point V-5 in Blue Pilot Pens Hi-Tec Point V-5 in Red Pilot Pens Hi-Tec Point V-5 in Green Pilot Pens Hi-Tec Point V-5 in Black		Each	41 41 41 41

33.	Pilot Pens Extra fine 0.5 in roller.		-do-	
34.	Gel Pen.		-do-	8/-
35.	Refills for Gel Pens.	905	-do-	2-
36.	Desk Knife		Each	37.50/-
37.	Scissors.		-do-	137/-
38.	Bodkin.		-do-	5.02
39.	Pins steel.	13918	Each	20.12-
40.	Coloured Flag		Each	17
41.	Paper clips.		-do-	12
42.	File laces, white.		Per thousand	316/-
43.	File laces of green.	86	-do-	313.50
44.	Tags cotton.		-do-	109/-
45.	Thread 2 ply.		Each ball	7/-
46.	Twine hemp.	2750	-do-	25.50/
47.	Sealing Wax.	29259	Each pkt.	54/-
48.	Stamp Pad self inking.	22888	Each	20.08/
49.	Cartridge Ribbon for Dot Matrix Printer.	866	-do-	73.05/
50.	Chalk white.	209	Each box	26
51.	Tracing Paper.		Each roll	693/-
52.	Tracing Cloth.	5	-do-	2277/-
53.	Ammonia paper.		-do-	230
54.	Ammonia liquid developer.		Each bottle	93.50
55.	Cello tape small.		Each roll	5.25
56.	Cello tape Big.		-do-	7.60/-
57.	Drawing Binding edge tape.		-do-	/-
58.	Felt pens (in 12 different colours).		-do-packet	/-
59.	Sponge.	261	Each	21/-
60.	Candles.	22688	-do-packet	47/-
61.	White Eraser correction fluid. PEN		Each	14.36/
62.	High Lighter Pens.		-do-	/-
63.	Glue Stick.		-do-	/-
64.	Desk Calender		-do-	21/-
65.	Removable Self Stick Notes 51x76 mm size.		pad	17.16
66.	Removable Self Stick Notes 76 x 102 mm size.		-do-	
67.	Calandar	Availabl e		17
68.				
68.	Chalk Coloured	261	do	27

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List of Writing/Stationery Paper items

Sl. No.	Name of items	Stock in hand	Unit	Price
1.	Copier Paper. A-4 size		Per ream	180/-
2.	Copier paper 21.5X34.5 Cms	3978	Per ream	Rs.219/-
3.	Copier paper 29.7X42 Cms,A-3		Per ream	373/-
4.	Thermal Paper for Fax Machines.	.6565	Per roll	58.20/-
5.	Paper Duplicating A-4 size	18639	Per ream	121.40/-
6	Paper Duplicating F S size	798	Per ream	131/-
7	Paper Type Writing A-4 size	2568	Per ream	Rs. 98.20/
8	Paper Kraft Brown. 59.4X84.1 Cms	52	Per ream	Rs. 1067/-
9	Computer Paper 10X12 part-1	772	Per pakt	435/-
10	Computer Paper 10X12 part-II		Per pakt	Rs.534/-
11	Computer Paper 12X15 part-1	1242	Per pakt	639/-
12	Computer Paper 12X15 part-II		Per pakt	Rs.788/-
13	White Paper 43x69 Cms.	- AVAIL ABLE-	Per ream	